INSTITUTE OF HEALTH AND MANAGEMENT SCIENCES, 
ISLAMABAD

Admission Coordinators

Dr. Adeel Tahir
Maimona Mumtaz

General Guidelines

• Each candidate shall make an application for admission on a prescribed form in response to an advertisement.

• The candidates are required to submit in person the application forms or via post. All application forms, for admission shall be accompanied by attested copies (by a Gazetted Officer BPS-17 and above).

• Candidates considered eligible for admission for all degree programs shall appear before the Selection Committee for test and interview.

• All the candidates must bring the original certificates for verification in the interview.

• English is the medium of instruction and examination for the DPT & MSPH programme.

ADMISSION SOPS FOR DPT

Application Procedure

IHMS is an equal opportunity organization. There is no discrimination on the basis of sex, religion, race, color, creed or domicile. There are no quotas and no reserved seats. The selection of students is meticulously done by the admission committee and approved by the Board of Directors.

Eligibility for Admission

A person holding F.Sc. (Pre-medical) or an equivalent qualification with minimum 50% marks from any recognized institution in Pakistan is eligible for admission. OR Any examination from foreign university, which in scope and standard is found equivalent to the Intermediate Pre-medical examination of Pakistan, will make the candidate eligible for admission in institute. However, it is the responsibility of candidates to clear cases through the Inter-Board Chairmen Committee (IBCC) Islamabad for equivalence of their qualification. The equivalence certificate must be attached with the application form.

Admission Test
Student must pass the admission test with 50% marks.

Interview

The students finally selected will be interviewed for personality and aptitude for the medical education.

Entry Test

Entry test at campus will be conducted according to NTS format.

CRITERIA

<table>
<thead>
<tr>
<th>Criteria</th>
<th>Weightage</th>
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</thead>
<tbody>
<tr>
<td>Previous academic record score</td>
<td>30%</td>
</tr>
<tr>
<td>Previous matriculation academic score</td>
<td>20%</td>
</tr>
<tr>
<td>Interview score</td>
<td>20%</td>
</tr>
<tr>
<td>Entry test score</td>
<td>30%</td>
</tr>
<tr>
<td>Total score</td>
<td>100%</td>
</tr>
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Documents Required with the Admission Form

You are required to ensure the following documents enclosed with your Admission Form:

- Recent Photographs (with blue background, 1x1 inch) : (12 Copies)
- Character Certificate: (One Copy)
- SSC / O - Level: (Six Copies) l HSSC / A - Level: (Six Copies)
- Equivalence Certificate form IBCC for O/A Level: (Six Copies)
- Student’s NIC / B Form: (Six Copies) l Domicile: (Two Copies)
- Parent’s / Guardian’s NIC: (Six Copies)
- NOC for other Board / University and Undertaking on: Original Stamp Paper
- Mental and Physical Fitness Certificate: Original

General Policy
Initially, all admissions in IHMS will be provisional. Any candidate, whose particulars, certificates or any other document submitted with the admission form are found incorrect or wrong in any way, or whose authentication is doubtful, will be struck off from the College roll, even if the candidate has been admitted. A student can be removed from the College by the administration at any time during the course of his/her study, if incorrect or wrong data has been submitted by such a candidate / parent / guardian, at the time of admission. No show cause notice will be necessary for any action under this rule of admission in IHMS. The candidate who fails to report for interview / admission on the prescribed date shall be considered to have forfeited his / her chance of admission in IHMS. If any student during his studies at IHMS does not follow college rules or found violating disciplinary rules will be liable to be expelled from the college. All cases of expulsion will be processed by the college coordinator and will be forwarded to the Chairman IHMS for final line of action. Application forms and photocopies of the documents of candidates who are not selected will not be returned.

Fee and Refund Policy

If the student wants to leave the institution within two weeks after the commencement of classes then there shall be a 100% refund of all deposit fees except the admission fee. If the student wants to leave the institution within one month of joining or commencement of classes, there shall be 50% refund of all deposited fee and if the student wants to leave the institution after one month of commencement of classes then there shall be no refund. All the students will have to pay their tuition fee in advance every year. In case of delay they will be liable to pay late fee which will be 5% per month of the remaining amount. No application will be entertained regarding fee concession or rescheduling on the mode of payment. The fee shall be charged annually on year to year basis only and at the beginning of each year. There shall be no extra tuition fee for supplementary examination and students repeating the year shall be charged 25% less for one year only and after that full yearly fee shall be charged. The fee deposited will not be refunded to the students whose admission is cancelled due to providing fabricated, false or fake documents. He/She will also be liable to be rusticated/expelled/removed from the college roll.

ADMISSION ADVERTISMENT DATES

ADMISSION SOPS FOR MSPH

The Master of Science in Public Health (MSPH) offered by the IHMS, Islamabad and administered by the SZABMU Islamabad, is a twenty four months postgraduate degree programme.

ELIGIBILITY CRITERIA
The candidate should possess one of the following qualifications or an equivalent degree from a recognized university or accrediting body.

a) MBBS (Bachelor of Medicine & Bachelor of Surgery).

b) BDS (Bachelor of Dental Surgery).

c) B Pharmacy (Bachelor of Pharmacy) or M Pharmacy (Master's in Pharmacy).

d) BSc Nursing (Bachelor of Science in Nursing).

e) DVM (Doctor of Veterinary Medicine).

f) Master's Degree in a relevant subject such as Anthropology, Business Administration Public Administration (MPA), Executive Business Administration (EMBA of 2 year), Human Nutrition, Microbiology, Physiology, Psychology, Public Health Engineering, Statistic, Zoology, Environmental Sciences, Social Sciences, Education & other related sciences.

AGE LIMIT

Candidates should not be over 50 years of age at the time of applying for the course (age criteria can be relaxed). In case of a tie in the process of fulfillment of selection criteria, preference shall be given to those of younger age.

FINAL SELECTION

The applicant's acceptance is contingent upon the receipt of all required documents including official transcripts. The MSPH Admissions Committee is responsible for identifying those students with missing documents and/or credentials which do not meet eligibility standards. The final selection shall be done on the basis of the following distribution of marks:

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<tbody>
<tr>
<td>Previous academic record score</td>
<td>30%</td>
</tr>
<tr>
<td>Previous public health experience score</td>
<td>20%</td>
</tr>
<tr>
<td>Interview score</td>
<td>20%</td>
</tr>
<tr>
<td>Gat Score</td>
<td>30%</td>
</tr>
<tr>
<td>Total score</td>
<td>100%</td>
</tr>
</tbody>
</table>

APPLICATION PROCEDURES

Completed applications should enclose three each of the following documents:

- Recent Photographs (with blue background, 1x1 inch) : (12 Copies)
- Domicile certificate
- Attested photocopy of Matriculation certificate
- Attested photocopy of Intermediate certificate
- Final degree certificate, along with transcripts
• Foreign students must submit attested photocopies of any language proficiency tests taken such as TOEFL/NOC

• Attested photocopy of identity card 3 passport-size photographs Professional resume (preferably one page)

• Attested photocopies of experience certificate(s)

ADMISSION COMMITTEE

The Admissions Committee has the responsibility for the selection of applicants to be admitted to the Programmes. It establishes procedures for the timely review of applications to the Programme. It comprises of

• One Assistant Professor
• One Senior Lecturer
• Program Coordinator

GENERAL POLICY

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forwarded to the Chairman IHMS for final line of action. Application forms and photocopies of the documents of candidates who are not selected will not be returned.

ADMISSION ADVERTISMENT DATES

Annual Intake of DPT
Announcement: July-Sep

Annually two Intakes for MSPH
Announcements: Spring & Fall
IHMS Offers Master of Science in Public Health

2 Years Degree Program

The science and art of preventing disease, prolonging life and promoting health through organized efforts and informed choices of society, organizations, public and private, communities and individuals.

- That helps you to be a part of higher management
- Buys you quicker Promotion
- Enables you to earn handsome money
- Makes you influential in the community
- Creates opportunities for you in NGOs
- Makes you an integral part of health care system

WHY MSPH?

250,000 more public health professionals needed by 2020

- Shortage of Public health specialists and increased need and demand for the country
- Without enough public health workers protecting us, we are vulnerable to serious health risks.
- Requirement for the sustainable change.
- They are the first responders, social workers, scientists, researchers, public health physicians and policy makers.

051-2616666 / 0334-5333314
Nordic Academy of Management-Sweden

6 Months Short Course

Joint Program of Institute of Health & Management Sciences and Nordic Academy of Management Sweden

1 Week Training in Sweden
Subject to Visa Approval

Clinical Nutrition
Family Medicine
Ultrasound
Hospital Management
Maternal Health
Physical Therapy
Clinical Psychology
International Public Health Nutrition
Primary Health care Management
Health & Social care Management

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